

# HOT JOBS

## Annual Meeting Chair

Scheduled for Monday, January 30, 2012, we need someone to contact and organize the downtown vendors who supply food and wine for the event; pick up the food if necessary, organize set up and take down night of event

## Membership Chair

Work with staff to update membership letters; brainstorm annual membership drive in November

## Corporate Sponsorship

Be the lead contact between MSL and area corporations for corporate sponsorship opportunities

## Volunteer Chair

Organization and outreach are the two key components to this job. Work with staff on current file of volunteers; make calls to potential volunteers re opportunities; fill openings for event volunteers

## Dickens of a Holiday (Dec.3/10)

Children's Holiday Shoppe - Wrap gifts; cashier  
Photos with Santa in Cook Park

## Social Media

Update our facebook on a regular basis with event info

## Photographer

Photographing our events; update on facebook